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## **Protecting Confidential Information from Unauthorized Users**

The use of technology always has its consequences, especially when we sacrifice the inviolability of private life in return. Security on the Internet is quite an urgent problem, which is almost impossible to be solved totally, as malware and websites are being improved all the time. Because of this, protecting your personal information and privacy is important to the World Digital Library.

Keeping information secure offline means locking financial documents in a safe place and keeping information secure from anyone. After using all receipts, physician statements, checks, bank statements and expired charge cards must be shredded. The security of the company allows its employees to feel protected from the leakage of personal offline information. A limited number of documents taken with us can protect against the loss and long recovery of important personal information.

Protecting information on the Internet is extremely difficult. Personal data must be prevented from being used against their owner. When first get on the Internet, computer users are immediately asked for their name, email address and phone number. It is not recommended to connect a chain of these three records, otherwise in case of information leakage, with the help of these data hackers can get access to such possessions as a credit card or any social network account. Using the photos of a person someone can determine where he/she lives. Moreover, a plan of an apartment can be made, work schedule can be established and the value of property can be determined.

The strong password has a key role. To avoid leakage of information, the user needs to get rid of all the personal information it stores. Opening a file from unknown person could expose the system to a computer virus that captures the typed information. So, using security software keeps devices secure. Installing security patches for operating system protects against intrusions and infections that can compromise the computer files or passwords. It is not recommended to use an automatic login that saves user name and password to avoid stealing of financial information and using of another's bankroll.